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CHAIN OF CUSTODY FORM

(2 samples per form, use additional forms as needed, enter all client information on 1st form)

Results To Client : _____ Address: _____ _____ Attention: _____ Phone/Fax: _____ Email: _____ Project / PO: _____	Invoice To Client : _____ Address: _____ _____ Attention: _____ Phone/Fax: _____ Email: _____
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Signature: _____ Submittal Date: _____

Sample ID: _____
 Analyses Requested: _____

 single duplicate
 Type of Compound: _____
 Elements Present: _____
 (provide structure on back if known)
 Theory or Range of Concentration

C= _____ %		_____ %
H= _____ %		_____ %
N= _____ %		_____ %
O= _____ %		_____ %
S= _____ %		_____ %
Melting Pt.: _____ °C	Boiling Pt.: _____ °C	

Special Sample Handling and Fees

<input type="checkbox"/>	Air sensitive, transfer under N (\$15.00/transfer)	
<input type="checkbox"/>	Dry prior to analysis (\$10.00)	_____ °C
<input type="checkbox"/>	Dry prior to analysis & LOD (\$20.00)	_____ °C
<input type="checkbox"/>	Dry under vacuum (\$20.00)	_____ °C
<input type="checkbox"/>	Dry under vacuum & LOD (\$30.00)	_____ °C
<input type="checkbox"/>	Prep/grinding (cost dependent on sample matrix)	
(if not marked, client will be notified if samples require prep)		
<input type="checkbox"/>	Hazardous Sample Return (\$40.00+ / batch)	
<input type="checkbox"/>	Non-hazardous Sample Return (\$20.00+ / per batch)	
Rush Service and Fees		
<input type="checkbox"/>	Same Day (200%)	<input type="checkbox"/> 3 Bus. Days (50%)
<input type="checkbox"/>	Next Day (100%)	<input type="checkbox"/> 6 Bus. Days (20%)

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Signature: _____ Received Date: _____